

MINUTES

DENNIS TOWNSHIP BOARD OF EDUCATION

December 7, 2021

5:30 PM

The Meeting of the Dennis Township Board of Education was held on Tuesday, December 7, 2021 at 5:30 PM in the Dennis Township Primary School.

Present:

SBA/BS Paige Sharp-Rumaker
Board President Nichol Hoff
Board Member Jamie Burrows
Board Member Jeanne Donohue
Board Member Claudia Miller
Board Member Jeff Trout
Board Attorney Amy Elco, Esq.
Board Member Mariam Khan
Chief School Administrator Susan S. Speirs
Board Member Josepha Penrose
Board Member Tami Kern

Not present:

Board Vice President Mary Kate Garry
William Donio, Esq.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board President:

- Called the meeting to order;
- Took Roll Call; and
- Lead the Pledge of Allegiance.

Members of the Board of Education

Josepha Penrose
Mariam Khan
Claudia Miller
Jeanne Donohue
Jeffrey Trout
Jamie Burrows
Tami Kern
Mary Kate Garry, Vice President
Nichol Hoff, President

Support Personnel

Susan S. Speirs, Chief School Administrator
Paige Sharp-Rumaker, School Business Administrator
William Donio, Esq./Amy Houck Elco, Esq., - Cooper Levenson

B. SUNSHINE LAW

Pursuant to N.J.S.A. 10:4-10 (1973), The Open Public Meeting Act, the Business Administrator will notify the public of the date, time, location and agenda of this meeting, to the extent known, at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice at each school in the District and the Dennis Township Municipal Building.
2. By mailing such notice to the offices of The Press of Atlantic City and the Cape May County Gazette.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

Ms. Hoff read the Sunshine Law to the public and board members.

C. ADMINISTRATION REPORT

1. Chief School Administrator

Mrs. Speirs reported on the following topics:

1. Security drills for the month of November including dates and types of drills.
2. Student suspensions for the month of November.
3. District enrollment for the month of November.

a. Security Drills for the Month of November 2021.

Primary School

November 10, 2021 - Fire Drill

November 29, 2021 - Severe Weather Drill

Elementary/Middle School

November 10, 2021 - Fire Drill

November 18, 2021 - Onsite Evacuation Drill

b. Student Suspensions for the Month of November 2021.

There were no suspensions for the month of November 2021.

c. District Enrollment for the Month of November 2021.

	Total	Transfer Out	Transfer In
Primary School	280	0	2
Elementary School	177	0	2
Middle School	165	3	2
Out-of-District Placement	7	0	0
TOTAL	629	3	6

2. Principal

Mrs. VanArtsdalen read her principal report to the public and the board members.

3. Curriculum & Instructional and Child Study Team

Mrs. Bobst read her CST and Curriculum report to the public and the board members.

4. PRIDE Report

Mrs. Mathews reported on the PRIDE past and future events which included a coat drive, Rec-efeller and more.

D. MIDDLE TOWNSHIP REPRESENTATIVE REPORT

Mrs. Miller reported on winter sports starting, the date for the winter concert and a combined holiday concert.

E. DENNIS TOWNSHIP LIAISON REPORT

No Report

F. PRESENTATIONS

1. COVID Pandemic Related Grant District Usage

Mrs. Sharp-Rumaker presented to the board members and the public pie charts of the CARES, ESSER II, and ARP ESSER grants and the how the funds are being allocated. Ms. Hoff asked about the starting balances for each grant.

2. Results of the Fall 2021 Start Strong Strong

Mrs. Speirs reported on the results of the Fall 2021 start strong results for language arts, mathematics, and science. Throughout the school year, the district is using Maps Test, Acceleration teachers for extra support and she hopes to see better results with NJLAS.

3. Thank You to Mr. Trout

Mrs. Speirs presented to Mr. Trout a certificate thanking him for his years of service as a board member.

G. CORRESPONDENCE

Mrs. Sharp-Rumaker reported that the board received notice of sending district representation to Middle Township. Ms. Hoff explained to the board members that this will be further discussed at the reorganizational meeting in January.

1. Letter from Dr. Judith DeStefano, Cape May County Interim Executive Superintendent, dated November 10, 2021: DTSD Sending District Representation Verification to Receiving District MTSD

(Correspondence - DTSD Sending District Representation Verification to MTSD 11.10.2021.pdf (Attached))

H. PUBLIC COMMENT

This meeting will now be open to the public referencing agenda items. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss or comment on these matters in public. Please limit your comments to three (3) minutes per person and direct all comments to the Board President. (Please wait to be recognized by the board and then state your name and address before speaking.)

Mrs. DiVito, Cape May asked about #6 under Finance, cancellation of special school district election. She stated that it was discussed previously that it would be ideal to have the election in January since the bond was falling off and it was the most fiscally responsible decision. She asked the board to speak about this in public.

Ms. Holman, CMCH, told the board that they should have received a letter from the DTEA in regards to the additional unpaid leave of absence of Dawn Stadler, referring to #4 h under Personnel/Student Services. She mentioned that she has a right to Due Process.

Ms. Holman asked about #3:16 under Finance. She stated that in November of 2020 the board voted to credit the monthly bill and asked the board to speak about how these funds will be allocated.

Mrs. Caruso, EHT, mentioned that she is concerned about the CST shared service agreement with Woodbine. She stated that she sent questions to the superintendent from the CST team regarding the timeline and other considerations.

Siekierski, Cedarville Lane, Dennis Township, asked the board to consider using some of the grant funds in the nurse's offices. The nurses are working non-stop and are tired. Also, asking the BOE would please contact Paige to see what is being spent with the grant funds in the district on mental health.

Mrs. Siekierski, CMCH, stated that as a parent of children that have special education needs she knows that the CST department has been spread thin.

Mrs. Pittaluga, Hagan Road, Dennis Township, mentioned that she has concerns to share CST with Woodbine. She asked if this was a way to ease our budget costs. She has concerns on how the CST/Curriculum supervisor will be able to oversee another school, how the secretary will be able to add 66 extra students for scheduling and if Woodbine was using a speech therapist.

I. MOTION TO MOVE INTO EXECUTIVE SESSION AT 6:05 p.m The Board will be in Executive Session for approximately 30 minutes and the board does anticipate action upon return to the public session.

WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Board of Education, of the Township of Dennis has determined that the following items must be discussed in closed session and that the public must be excluded from said deliberations; and

WHEREAS, the Board of Education, of the Township of Dennis has determined that the subject matter of the closed discussion falls within those matters described in subsection 7b of the Open Public Meetings Act.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, STATE OF NEW JERSEY, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

1. Exit Interviews (if any to be presented to the Board)

2. Personnel

3.

(Board action may or may not be taken.)

BE IT FURTHER RESOLVED, THAT, THE BOARD OF EDUCATION, OF THE TOWNSHIP OF DENNIS will disclose to the public the subject matter of said closed discussions, as soon as the matters have been resolved, and the determination can be disclosed to the public.

The board members discussed personnel issues with the board members and attorney. Mrs. Speirs and Mrs. Rumaker were asked to leave the meeting at 6:25 p.m. Mrs. Donohue left the meeting at 6:40 pm.

J. MOTION TO END EXECUTIVE SESSION AND ENTER BACK INTO WORK SESSION.

The board returned at 6:55 pm.

The motion was made by Board Member Trout and seconded by Board Member Kern, and with a unanimous roll call vote, the motion carried.

K. WORK SESSION

1. 2021-2022 Board Goals and Action Plan

a. Student Achievement

Goal: Develop an academic environment that promotes growth within the whole child.

Actions:

- Review Mentor, Professional Development, Curriculum plans to ensure all address Social Emotional Learning and academic excellence
- Active participation on Middle Township Board of Education
- Actively work with Administration to establish budgetary guidelines that promote student achievement
- Review all testing resources such as MAPS, NJSLA and other internal guidelines such as staff evaluation

b. Partnerships

Goal: Create partnerships with local organizations within our community that will open new opportunities for our students, staff and school.

Actions:

- Continue to support Dennis Township Education Foundation (2) BOE members position
- Establish relationships with receiving districts to strengthen opportunities and communication among boards
- Participation in NJSBA County meetings
- Cultivate relationships with municipality and others to identify areas of potential shared services

c. Facilities/Finance

Goal: To create a modernized, secure, energy efficient and well-funded school district for our staff and students.

Actions:

- Identify funding resources other than tax dollars
- Continue to invest in capital improvements and leverage partners to shift cost to other entities
- Finance Committee ad hoc
- Participate in budgets and setting guidelines for short and long term plans
- Educational training for BOE members on budgets, strategic planning and other opportunities

d. Parent Engagement

Goal: Create an environment where parents feel more welcome and heard.

Action:

- Continue to use multiple sources to relay Board related communication including social media, websites, text and all call
- Communicate in a timely manner and refer all matters back to the district
- Encourage and support initiatives by being present at district events involving the community such as Reading Rumpus, Graduation, etc.

2. 2021-2022 Chief School Administrator Goals

a. Mission, Vision and Core Values

Goal: Advocate, enact, and communicate a shared mission, vision and core values of high quality education that promotes each student's academic success and well-being.

Actions:

- Promptly communicate district issues to BOE with regular updates and suggestions for improvement
- Seek and develop partnerships to benefit the school district
- Promote professional behavior in all settings

b. Operations Management

Goal: Effectively and efficiently manage school operations and resources.

Actions:

- Coordinate with Business Administrator and Principal to align district budget with instructional and curricular needs
- Review and refine organizational structures
- Provide professional development for improvement of budget operations

c. Curriculum, Instruction, Assessment and School Improvement

Goal: Develop and support an intellectually rigorous and coherent system of curriculum, instruction, and assessment and act as an agent of continuous school improvement.

Actions:

- Focus on Language Arts instruction, in particular K-5, including best teaching practices and review of current materials
- Focus on learning recovery through summer programs and school-year targeted instruction

d. Community of Care, Equity and Family Engagement

Goal: Engage families and the community in meaningful and beneficial ways while cultivating an inclusive, caring and supportive school community.

Actions:

- Review and revise if needed, district safety practices
- Attend professional development to review and refine equity opportunities within the school district
- Provide family engagement opportunities to promote academics and school pride
- Maintain and cultivate relationships with stakeholders to prevent and resolve issues of mutual concern

e. Professional Capacity/Community of School District Personnel

Goal: Develop the professional capacity and practice of school district personnel, fostering an engaged community of teachers and professional staff.

Actions:

- Review of evaluation practices with administration including professional development for the Danielson instrument
- Review and refine office practices to ensure proper procedures
- Cultivate and motivate positive professional relationships within the school district

3. Curriculum/Instructional Excellence

a. Technology Department Report

- Completed implementation and launch of the new Hawks Nest MyProcare Parent Portal providing parents/guardians with a web-based solution to register, schedule and pay online for our Hawks Nest Before and After School Care program.
- Completed installation and configuration of new wireless microphone system at the Primary school to be used for Board of Education meetings as well as multimedia livestreaming and professional development presentations (etc.).
- Updated all software and firmware on all point of sale cafeteria devices at the Primary and Elementary/Middle schools.
- Updated software/firmware on all surge protection and battery back-up devices at the Primary and Elementary/Middle schools.
- Continued discussion and planning with the Technology Ambassadors to prepare and prioritize technology related PD for our staff.
- Upgraded all remaining district Windows 8 devices to Windows 10.
- The Technology Department continues to address all faculty and staff submitted technology-based work orders in a prompt and timely manner.

Mrs. Sharp-Rumaker read Mr. Murphy's technology report.

4. Policy Discussion

a. First Reading of the following Policy:

(M) = Mandated by law or monitoring standards.

(1) Policy 2425 Emergency Virtual or Remote Instruction Program (M)

[\(Policy 2425 Emergency Virtual or Remote Instruction Program.pdf \(Attached\)\)](#)

b. Review of the following Revised Policy and Regulation:

(M) = Mandated by law or monitoring standards.

(1) Policy 5751 Sexual Harassment of Students (M)

[\(Policy 5751 Sexual Harassment of Students.pdf \(Attached\)\)](#)

(2) Regulation R 5751 Sexual Harassment of Students (M)

[\(Regulation R 5751 Sexual Harassment of Students.pdf \(Attached\)\)](#)

5. Finance/Facilities/Transportation

Mrs. Sharp-Rumaker read the transportation and building and grounds reports. She also mentioned that she will be making a recommendation at the next meeting to use some of the HIF retainment funds to put toward the Wellness Program.

a. Transportation Department Report

- Several red light violators occurred. The Superintendent and Business Administrator were notified of occurrences. Hard drives were pulled and copies of tapes were made and forwarded to NJ State

Police to be handled.

- A meeting was held with the NJ State Police to discuss concerns with red light violations. Motorists passing buses while loading/off-loading students is a grave concern. Trooper Daniels said he will request patrols to be aware of the issue and try to make their presence known on the highways during busing hours.
- 11/15/2021 - 6:30 a.m. - Bus 28 broke down and had to be towed back to the garage. High school students were divided among other buses and the driver of #28 was transported back to the garage to get another bus to do their assigned DT route. No one was late for school.
- The NJ State Transportation Report (D.R.T.R.S.) has been completed, certified, and submitted.
- The Mechanic and Transportation Director continue to drive buses due to the driver shortage.

b. Building and Grounds Department Report

- Installed new chiller at the ES/MS.
- Installed new filters in several classroom univents.
- Conducted preventive maintenance to HVAC units.
- Replaced water fountain filters.
- Addressed 23 work orders.
- Disassembled and stored outside tents.
- Replaced oil pump on Boiler #1.
- Replaced circulation pump on Boiler #3.

c. Budget Priorities

Mrs. Sharp-Rumaker discussed the budget priorities from each department for the 2022-2023 school budget.

d. Budget Calendar

([2022_DOE_Election_Calendar.pdf](#) (Attached), [Dennis Township Budget Calendar 22-23.pdf](#) (Attached))

Mrs. Sharp-Rumaker reviewed the budget calendar with the board members.

6. Community Engagement

- Pre-K Jingle Jog - December 1, 2021
- Christmas Parade - December 2, 2021
- Holiday Concerts
 - Primary School - December 6, 2021
 - ES/MS - December 9, 2021
- Recefeller Night - December 10, 2021

7. Old Business

Ms. Hoff read a statement that the FFT Committee made the recommendation to the administration to cancel the January special meeting for the bond referendum. In her statement, Ms. Hoff stated that they have asked the administration to look at the 3 to 5-year projections for expenses and revenues. The committee wants to further review the scope of work and cost estimates.

8. New Business

Ms. Hoff mentioned that the reorganizational meeting will be held on January 4th at 5:30 p.m.

Ms. Hoff asked Mrs. Speirs when the district was contacted by Woodbine in regard to the CST shared agreement. Mrs. Speirs stated a couple of weeks ago and that yesterday she received the last couple of pieces of information that she needed.

Mrs. Speirs stated that she had 2 meetings with the CST members to solicit their input into the CST shared service with Woodbine. She mentioned that as we go through the process we never put financial decisions ahead of our students, however, we need to be fiscally responsible at the same time. It will be a thorough process with our student's needs as paramount.

a. Board Responsibilities for January 2022.

- Board reorganization.
- District in-house orientation for new Board members.
- Board Code of Ethics discussion with NJSBA representative.
- Review mandatory training requirements for Board members.
- Review requirements of the Superintendent contract renewal for contracts expiring July 1. (Superintendents must be given 30 days notice for each year of a contract duration.) See N.J.S.A. 18A:17-15. Title 18A is the section of state law governing public education.
- For new Board members, financial disclosure forms are due to the School Ethics Commission within 30 days of joining the Board.
- Review preliminary budget numbers with Superintendent and Board Administrator.

b. Shared Service with Woodbine.

L. **MOTION TO MOVE FROM WORK SESSION INTO REGULAR SESSION**

The motion was made by Board Member Khan and seconded by Board Member Trout, and with a unanimous roll call vote, the motion carried.

M. **REGULAR SESSION**

N. **DISCUSSION OF AGENDA ITEMS**

Mrs. Speirs amended #4:J under Personnel/Student Service to " anticipated leave January 7, 2022 to May 16, 2022 "

1. **MOTION TO APPROVE BOARD OF EDUCATION MEETING MINUTES**

a. November 9, 2021 Work Session/Regular Meeting and Executive Session

([November 9 Minutes Regular meeting.pdf \(Attached\)](#), [November 9 executive minutes.pdf \(Attached\)](#))

2. **MOTION TO APPROVE (WITH ROLL CALL) AND ACCEPT THE REGULAR SESSION AGENDA SECTIONS 3 THROUGH 4 AS RECOMMENDED BY THE SUPERINTENDENT AND THE BUSINESS ADMINISTRATOR AND ACTION ITEMS AS DISCUSSED.**

Mrs. Burrows abstained from 4a the 1st item

The motion was made by Board Member Trout and seconded by Board Member Kern, and with a unanimous roll call vote, the motion carried.

3. **Finance/Facilities/Transportation**

a. **Finance**

(1) Approve Treasurer and revised Secretary Reports for the month of September 2021.

([SEPT TREASURER REPORT_0001.pdf \(Attached\)](#), [SEPT SECRETARY REPORT.pdf \(Attached\)](#))

(2) Approve the Treasurer and Secretary Reports for the month of October 2021.

([BSR-2021-22-OCTOBER.pdf \(Attached\)](#), [OCT TREASURER REPORT.pdf \(Attached\)](#))

(3) Approve the revised Transfer Report for the month of September 2021.

([MonthlyTransferReport-2021 september.pdf \(Attached\)](#))

(4) Approve the Transfer Report for the month of October 2021.

([MonthlyTransferReport-2021 october.pdf \(Attached\)](#))

(5) Approve the Bill List for the month of December 2021.

([DECEMBER BILL LIST.pdf \(Attached\)](#))

- (6) Approve to ratify the cancellation of the special school district election to be held by The Board of Education of the Township of Dennis on Tuesday, January 25, 2022.

([Dennis Board of Ed.-Letter to Officials Cancelling Special Election.pdf](#) (Attached))

- (7) Approve the Certification of Expenditures for the month of September and October 2021.
- (8) Approve the 2020-2024 Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER) Grant.

	American Rescue Plan-ESSER 2020-2024	ARP ESSER	Accelerated Learning Coach and Educator Support	Evidence Based Summer Learning and Enrichment	NJTSS Mental Health Support Staffing	Evidence Based Comprehensive Beyond the School Day
100-100	Instructional Salaries(BSI, Extended Day, Extended year,Counselor)	\$ 233,371	\$ 20,000	\$ 37,157	\$ 31,034	\$ 37,157
100-600	Instructional Supplies(ELA K-5 Program)	\$ 150,000			\$ 1	
200-100	Support Salaries (Transportation)	\$ 32,000				
200-200	TPAF/FICA	\$ 41,895	\$ 1,530	\$ 2,843		\$ 2,843
200-300	Professional and Technical Services (Workshops/Training)		\$ 32,500		\$ 13,965	
200-500	Other Purchased Services(Professional Consultants)		\$ 7,500			
200-600	Support Supplies and Materials (Resources)		\$ 2,596			
400-720	Building (HVAC Upgrades, Property Services)	\$1,500,000				
	TOTAL AMOUNT	\$1,957,266	\$ 64,126	\$ 40,000	\$ 45,000	\$ 40,000

- (9) Approve the amendment of The 2021-2022 IDEA Grant as follows:

IDEA Basic			
Account	Description	Public	Nonpublic
20-IDE-100-500-			

30	Other Purch Svc/Tuition	\$217,120	
20-IDE-200-300B-70	Prof. and Tech. Services		\$46,056
Total IDEA Basic		\$217,120	\$46,056
Total Allocation		\$263,176	
IDEA Preschool			
Account	Description	Public	Nonpublic
20-IDEP-100-100-70	Salaries Extended Year	\$4,070	
20-IDEP-200-100-70	Support Salaries	\$1,534	
20-IDEP-200-200-70	Employee Benefits	\$428	
Total IDEA Preschool		\$6,032	\$0
Total Allocation		\$6,032	

(10) Approve the amendment of the 2020-2022 CARES Grant as follows:

Approve 2020-2022 Amended CARES Emergency Relief Grant		Public	Non-Public
20-477-100-101-30	CARES Salaries	\$30,000	
20-477-100-101P-30	CARES Program Admin	\$3,458	\$2,275
20-477-100-110-30	CARES Other Salaries		

20-477-100-600-30	CARES Supplies and Materials	\$56,700	
20-477-100-600B-30	CARES Non-Public		\$10,000
20-477-200-100-30	CARES Support Salaries	\$24,800	
20-477-200-200-30	CARES FICA/Employee Benefits	\$2,295	
20-477-200-400-30	CARES Purchase Property Services	\$5,042	
20-477-200-600-30	CARES Support Staff Supplies and Materials	\$73,694	
20-477-200-600B-30	CARES Non-Public Support Supplies & Materials		\$33,229
20-477-400-731-30	CARES Instructional Equipment	\$12,000	
20-477-400-732-30	CARES Non-Instructional Equipment	\$13,780	
	TOTAL	\$221,769	\$45,504

- (11) Approve the Shared Service Agreement between the Township of Dennis and the Dennis Township Board of Education for snow removal services effective January 1, 2022 to December 31, 2022.

([SNOW PLOW AGREEMENT 2022 PDF.pdf \(Attached\)](#))

- (12) Approve the Shared Service Agreement between the Township of Dennis and the Dennis Township Board of Education to cover both LEAP grants (vehicle lift and towable boom lift) effective October 1, 2021 to September 20, 2022.
([Shared Service Agreement - Dennis School - LEAP Equipment 2021.docx \(Attached\)](#))
- (13) Approve January 4, 2022 at 5:30 p.m. as the date of the Annual Organization/Regular Meeting. (Organization must be held between January 1-7, 2022). The meeting dates for the remainder of 2022 will be established at this meeting.
- (14) Approve the application for the American Rescue Plan Act of 2021 - Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER), 3/11/2021 - 9/30/2024.
- (15) Approve the request of John McGroarty for the disposal of the following broken furniture:
- 12 student chairs
 - 6 student desks
 - 3 bookcases
 - 2 teachers desks
 - 3 classroom carpets
 - 3 teacher chairs
- (16) Approve the retainment of a dividend in the amount of \$85,739.34 from the Southern Coastal Employee Benefit Fund.
([Dennis Twp_Div.pdf \(Attached\)](#))
- (17) Approve the submission of the Emergent and Capital Maintenance Needs application for the allotted amount of \$11,739.00 for the replacement of ESMS STEAM damaged window unit.
([Certification for Dennis Township School District.pdf \(Attached\)](#))
- (18) Approve the substitute rate increase from \$12.00 per hour to the New Jersey minimum wage increase of \$13.00 per hour starting January 1, 2022 for the following positions.
1. Cafeteria/Playground Non-Instructional Aide
 2. Secretary

b. Workshops & Travel

Workshops/seminars/conferences and the travel expenses that may occur with attendance.

Ratify:

Attendee	Date	Workshop Name	Location	Reg. Fee
Kate Bobst & Corie McGonagle	Wednesday, December 1, 2021	Stockton University SRI&ETTC Intervention and Referral Services (I&R) Team Training Online Workshop	Online via Zoom	ETTC Hours

Approve:

Attendee	Date	Workshop Name	Location	Reg. Fee

Christina Kelley	Thursday, December 9, 2021	Stockton University SRI&ETTC Co- Teaching Strategies for Success	Digital Workshop	ETTC Hours
Susan Speirs	Thursday, January 13, 2021	ILA Intensive Assessing and Addressing the Needs of Young Readers	Digital Workshop	\$99.00
John McGroarty	Friday, January 21, 2022	Integrated Pest Management (IPM) Training Session	Burlington Fire Academy 53 Academy Drive Westhampton, NJ 08060	No Charge
Kate Bobst	Tuesday, February 1, 2022	Stockton University SRI&ETTC Foundations Virtual Foundations Level K Launch Workshop (Instructor Led)	Online via Zoom	ETTC Hours
Preschool Teachers & Paraprofessionals	Thursday, February 17, 2022	Preschool Best Practices Site Visit	Millville Child Family Center, Millville, NJ	No Cost

c. **Use of Facilities**

Requests to use the facilities in the Primary School & Elementary/Middle School:

Date & Time	Facility	Requesting Party	Reason for Use	Fee
Friday, March 18, 2022 1:00 p.m. - 6:00 p.m.	ES/MS Cafeteria	American Red Cross	Blood Drive	N/A

4. **Personnel/Student Services (Negotiations)**

*All new hires are pending until completion of all legal and employment documentation and criminal background check (subject to N.J.S.A. 18A:6-7 to N.J.S.A. 18A:6-7.13).

- a. Approve the following personnel for the 2021-2022 school year (pending proper required documentation) (see attached for details):
- Maren R. Gandy, Acceleration/Basic Skills Teacher (Part-Time), replacing Danielle Gummel, effective December 10, 2021. (salary prorated)
 - Erich A. Hegenbart, Long-Term Replacement for Ashlee Symanski, effective (anticipated) February 1, 2022 to May 1, 2022. (salary prorated)
 - Lindsey Shapiro, Instructional Aide (full-time Long-Term Replacement for Kelsea Duma to full-time Pre-K Instructional Aide due to student need), effective December 20, 2022. (salary prorated)
 - Lauren Matteo, Long-Term Replacement for Dawn Stadler, effective January 1, 2022 to April 30, 2022. (salary prorated)
 - Alena Garvey, Assistant Girls Basketball Coach, replacing Catherine Larkin, effective December 10, 2021.

(BOE Staff Approvals 12.07.2021.pdf (Attached))

- b. Regretfully accept the retirement notification of AnnMarie Kirby, Teacher, effective January 31, 2022.

(Retirement Notification Kirby.pdf (Attached))

- c. Regretfully accept the resignation of Catherine (Clancy) Larkin from the positions of Acceleration Teacher (P/T), effective December 23, 2021 and Assistant Girls Basketball Coach, effective December 7, 2021.

(Resignation Larkin Acceleration Teacher.pdf (Attached), Resignation Larkin Asst Girls Basketball Coach.pdf (Attached))

- d. Approve the following field trips for the 2021-2022 school year:

Grade	Date & Time	Location
Grades 4,5,6,7,8	Thursday, December 9, 2021 9:00 a.m. – 2:00 p.m.	Middle Township PAC - Concert Rehearsal
FEA and Hawkettes	Friday, December 10, 2021 9:45 a.m. - 1:15 p.m.	Ocean City Music Pier Ocean City, NJ

- e. Approve the State of NJ Division of Early Childhood Services Five-Year Preschool Program Operation Plan Preschool Expansion Aid (PEA) Application.

(PEA Application 2021.pdf (Attached))

- f. Approve the following Stockton students to complete Clinical Practice I/Introductory Fieldwork (80 hours):

- Steven Spencer with Tamara Gonnem, 7th Grade Math
- Francesca Torres with Rachel Laird, 4th Grade
- Coryn Dykhous with Sarah Mason, Kindergarten

(Stockton - S. Spencer.pdf (Attached), Stockton - F. Torres.pdf (Attached), Stockton - C. Dykhous.pdf (Attached))

- g. Approve Stockton student Brianna Pagnani to complete eight (8) weeks of Level 1 Fieldwork OT (February 2, 2022 through March 23, 2022) with Jesselyne Cain.

(Stockton - BOE Approval Request B. Pagnani.pdf (Attached))

- h. Approve the request for additional unpaid Leave of Absence of Dawn Stadler, Teacher, from January 1, 2022 through April 30, 2022.

(LOA Request Stadler.D.pdf (Attached))

- i. Approve the payment of \$260.00 to disqualified bus driver applicant for training hours.

- j. Approve the request for extended medical Leave of Absence for Ashlee Symanski, for the anticipated dates of February 1, 2022 to May 1, 2022.

- k. Approve correction to the end date of LTR Social Worker Corie McGonagle's assignment from June 30, 2022 to February 15, 2022 (LTR for Kathleen Pittaluga).

O. POLICY

(M) = Mandated by law or monitoring standards.

1. Motion to Approve the First Reading of the following Policy:

(M) = Mandated by law or monitoring standards.

The motion was made by Board Member Miller and seconded by Board Member Burrows, and with a unanimous

roll call vote, the motion carried.

- a. Policy 2425 Emergency Virtual or Remote Instruction Program (M)

(Policy 2425 Emergency Virtual or Remote Instruction Program.pdf (Attached))

2. Motion to Approve the following revised Policy and Regulation:

The motion was made by Board Member Khan and seconded by Board Member Burrows, and with a unanimous roll call vote, the motion carried.

- a. Policy 5751 Sexual Harassment of Students (M)

(Policy 5751 Sexual Harassment of Students.pdf (Attached))

- b. Regulation R 5751 Sexual Harassment of Students (M)

(Regulation R 5751 Sexual Harassment of Students.pdf (Attached))

P. PUBLIC COMMENT

This meeting will now be open to the public referencing any item of interest. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss or comment on these matters in public. Please limit your comments to three (3) minutes per person and direct all comments to the Board President. (Please wait to be recognized by the board and then state your name and address before speaking.)

Ms. Holman, CMCH, thanked Mr. Trout for his service and dedication as a board member. She congratulated Mrs. Kirby and wished her all her best. She also asked the board to discuss at their next meeting how the Coastal HIF funds will be used in the future.

Mrs. Siekierski, CHMC, stated that a lot has to be thought into the CST shared service to include speech, OT, and medical issues.

Mrs. Rothenbiller, Dennis Township, stated that it would be a good idea to use the \$30,000 left in CARES funds for metal detectors considering there have been shootings. Also, she asked what is the Wellness Program? Mrs. Rothenbiller thanked the school because she has been super happy and everything has been addressed with her child.

Q. MOTION TO ADJOURN THE MEETING AT 7:36 pm

The motion was made by Board Member Miller and seconded by Board Member Khan, and with a unanimous roll call vote, the motion carried.

Paige Sharp-Rumaker
Business Administrator/Board Secretary