

MINUTES
DENNIS TOWNSHIP BOARD OF EDUCATION

July 28, 2022

5:30 PM

The Meeting of the Dennis Township Board of Education was held on Thursday, July 28, 2022 at 5:30 PM in the Dennis Township Primary School.

Present:

Board President Nichol Hoff
Board Member Jamie Burrows
Board Member Jeanne Donohue
Board Member Claudia Miller
Board Attorney Amy Elco, Esq.
Chief School Administrator Susan S. Speirs
Board Member Josepha Penrose
Board Member Tami Kern
Board Member Kristi Siekierski
School Business Administrator/Board Secretary Teri J. Weeks

Not present:

Board Vice President Mary Kate Garry
William Donio, Esq.
Board Member Mariam Khan

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board President will:

- Call the meeting to order;
- Take Roll Call; and
- Lead the Pledge of Allegiance.

Members of the Board of Education

Josepha Penrose
Mariam Khan
Claudia Miller
Jeanne Donohue
Jamie Burrows
Tami Kern
Kristi Siekierski
Mary Kate Garry, Vice President
Nichol Hoff, President

Support Personnel

Susan S. Speirs, Chief School Administrator
Teri J. Weeks, School Business Administrator
William Donio, Esq./Amy Houck Elco, Esq., - Cooper Levenson

B. SUNSHINE LAW

Pursuant to N.J.S.A. 10:4-10 (1973), The Open Public Meeting Act, the Business Administrator will notify the public of the date, time, location and agenda of this meeting, to the extent known, at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice at each school in the District and the Dennis Township Municipal Building.

2. By mailing such notice to the offices of The Press of Atlantic City and the Cape May County Gazette.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

C. ADMINISTRATION REPORT

1. Chief School Administrator

- a. Security Drills for the month of June 2022.

Primary School

6/8/2022 - Fire Drill

6/10/2022 - Shelter in Place Drill

Elementary/Middle School

6/8/2022 - Fire Drill

6/10/2022 - Shelter in Place Drill

- b. Student Suspensions for the month of June 2022.

There are no suspensions to report.

- c. District Enrollment for the month of June 2022.

SCHOOL	TOTAL	TRANSFER OUT	TRANSFER IN
Primary School	289	1	0
Elementary School	172	1	0
Middle School	165	2	0
Out-of-District Placement	8	0	1
TOTAL	634	4	1

2. Principal

Principal VanArtsdalen provided an overview of activities with a thank you for the transportation department for summer programs. Student incentives, NJSLA Scores, Employees of the month, Parent portal to include bus pass, September 1 parent orientation, were all recapped.

3. Curriculum & Instructional and Child Study Team

ELA, STEAM, Social Studies, Science curriculum updates are underway. Guided reading, classroom libraries and best practices were recapped

4. PRIDE Report

D. MIDDLE TOWNSHIP REPRESENTATIVE REPORT

Freshman Experience at Middle Township went well.

E. DENNIS TOWNSHIP LIAISON REPORT

F. PRESENTATIONS

1. Recognition of the undefeated 2021-2022 Girls Softball Team.

Congratulations to Coach Garvey and Coach McCann and the members of the girls softball team for an undefeated season!

G. CORRESPONDENCE

H. PUBLIC COMMENT

This meeting will now be open to the public referencing agenda items. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss or comment on these matters in public. Please limit your comments to three (3) minutes per person and direct all comments to the Board President. (Please wait to be recognized by the board and then state your name and address before speaking.)

No Comments

1. **MOTION TO MOVE INTO EXECUTIVE SESSION AT 5:43PM. The Board will be in Executive Session for approximately 20 minutes and the board does anticipate action upon return to the public session.**

WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Board of Education, of the Township of Dennis has determined that the following items must be discussed in closed session and that the public must be excluded from said deliberations; and

WHEREAS, the Board of Education, of the Township of Dennis has determined that the subject matter of the closed discussion falls within those matters described in subsection 7b of the Open Public Meetings Act.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, STATE OF NEW JERSEY, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

1. Exit Interviews (if any to be presented to the Board)
2. Attorney-Client Communication
- 3.

(Board action may or may not be taken.)

BE IT FURTHER RESOLVED, THAT, THE BOARD OF EDUCATION, OF THE TOWNSHIP OF DENNIS will disclose to the public the subject matter of said closed discussions, as soon as the matters have been resolved, and the determination can be disclosed to the public.

The motion was made by Board Member Kern and seconded by Board Member Miller, and with a unanimous roll call vote, the motion carried.

I. MOTION TO END EXECUTIVE SESSION AND ENTER BACK INTO WORK SESSION 6:05PM.

J. WORK SESSION

1. 2021-2022 Board Goals and Action Plan

The board members reviewed the goal and action plan

- a. Student Achievement

Goal: Develop an academic environment that promotes growth within the whole child.

Actions:

- Review Mentor, Professional Development and Curriculum plans to ensure all address Social Emotional Learning and academic excellence
- Active participation on the Middle Township Board of Education
- Actively work with Administration to establish budgetary guidelines that promote student achievement
- Review all testing resources such as MAPS, NJSLA and other internal guidelines such as staff evaluation

b. Partnerships

Goal: Create partnerships with local organizations within our community that will open new opportunities for our students, staff and school.

Actions:

- Continue to support Dennis Township Education Foundation (2) BOE members position
- Establish relationships with receiving districts to strengthen opportunities and communication among boards
- Participation in NJSBA County meetings
- Cultivate relationships with municipality and others to identify areas of potential shared services

c. Facilities/Finance

Goal: To create a modernized, secure, energy-efficient and well-funded school district for our staff and students.

Actions:

- Identify funding resources other than tax dollars
- Continue to invest in capital improvements and leverage partners to shift cost to other entities
- Finance Committee ad hoc
- Participate in budgets and setting guidelines for short and long term plans
- Educational training for BOE members on budgets, strategic planning and other opportunities

d. Parent Engagement

Goal: Create an environment where parents feel more welcome and heard.

Actions:

- Continue to use multiple sources to relay Board related communication including social media, websites, text and all call
- Communicate in a timely manner and refer all matters back to the district
- Encourage and support initiatives by being present at district events involving the community such as Reading Rumpus, Graduation, etc.

2. 2021-2022 Chief School Administrator Goals

Board members reviewed CSA goals

a. Mission, Vision and Core Values

Goal: Advocate, enact, and communicate a shared mission, vision and core values of high quality education that promotes each student's academic success and well-being.

Actions:

- Promptly communicate district issues to BOE with regular updates and suggestions for improvement

- Seek and develop partnerships to benefit the school district
- Promote professional behavior in all settings

b. Operations Management

Goal: Effectively and efficiently manage school operations and resources.

Actions:

- Coordinate with Business Administrator and Principal to align district budget with instructional and curricular needs
- Review and refine organizational structures
- Provide professional development for improvement of budget operations

c. Curriculum, Instruction, Assessment and School Improvement

Goal: Develop and support an intellectually rigorous and coherent system of curriculum, instruction, and assessment and act as an agent of continuous school improvement.

Actions:

- Focus on Language Arts instruction, in particular K-5, including best teaching practices and review of current materials
- Focus on learning recovery through summer programs and school-year targeted instruction

d. Community of Care, Equity and Family Engagement

Goal: Engage families and the community in meaningful and beneficial ways while cultivating an inclusive, caring and supportive school community.

Actions:

- Review and revise if needed, district safety practices
- Attend professional development to review and refine equity opportunities within the school district
- Provide family engagement opportunities to promote academics and school pride
- Maintain and cultivate relationships with stakeholders to prevent and resolve issues of mutual concern

e. Professional Capacity/Community of School District Personnel

Goal: Develop the professional capacity and practice of school district personnel, fostering an engaged community of teachers and professional staff.

Actions:

- Review of evaluation practices with administration including professional development for the Danielson instrument
- Review and refine office practices to ensure proper procedures
- Cultivate and motivate positive professional relationships within the school district

3. Curriculum/Instructional Excellence

Superintendent Speirs reviewed the Staff Evaluation summative rating scores for teachers. A thank you to staff for the successful summer programs. Discussed Substitute pay rate from \$110 to \$135 for any retired teacher, not just from Dennis Township. Board members commented and support additional pay.

Substitute non teaching staff pay rate is currently \$13 per hour, January 1 minimum wage will be \$14 per hour. Requesting to increase rate effective September 1.

a. Staff Evaluation Scores

b. Technology Department Report

- Disconnecting/removing all classroom technology for summer cleaning.
- Servicing and updating returned remote learning devices.
- Microsoft Active Directory annual rollover.
- Smartboard summer maintenance.
- Technology/network infrastructure inspection/repairs/upgrades.
- The Technology Department continues to address all faculty and staff submitted technology-based work orders in a prompt and timely manner.

4. Policy Discussion

(M) = Mandated by law or monitoring standards.

No substantive revision to Policy 7410. Mr. McGroarty is the CEFM and will memorialize the update in job description.

New language in policy 8420 updating security drills.

Policy 9320 has been updated and will be reviewed with law enforcement.

a. Approve the following revised Policies and Regulations:

- (1) Policy 7410 Maintenance and Repair (M)

[\(Policy 7410 Maintenance and Repair \(M\).pdf \(Attached\)\)](#)

- (2) Regulation R 7410 Maintenance and Repair (M)

[\(Regulation R 7410 Maintenance and Repair \(M\).pdf \(Attached\)\)](#)

- (3) Policy 8420 Emergency and Crisis Situations (M)

[\(Policy 8420 Emergency and Crisis Situations \(M\).pdf \(Attached\)\)](#)

- (4) Policy 9320 Cooperation with Law Enforcement Agencies (M)

[\(Policy 9320 Cooperation with Law Enforcement Agencies \(M\).pdf \(Attached\)\)](#)

- (5) Regulation R 9320 Cooperation with Law Enforcement Agencies (M)

[\(Regulation R 9320 Cooperation with Law Enforcement Agencies \(M\).pdf \(Attached\)\)](#)

b. Second Reading and Adoption of the following Policies:

- (1) Policy 1648.15 Recordkeeping for Healthcare Settings in School Buildings-Covid 19 (M)

[\(Policy 1648.15 Recordkeeping for Healthcare Settings in School Buildings-Covid-19 \(M\).pdf \(Attached\)\)](#)

- (2) Policy 2415.50 Dennis Township School District Title I-School Parent and Family Engagement (M)

[\(Policy 2415.50 Dennis Township School District Title I-School Parent and Family Engagement \(M\).pdf \(Attached\)\)](#)

5. Finance/Facilities/Transportation

a. Transportation Department Report

- Summer routes are in session.
- Working on bus routes for the 2022-2034 school year.
- Bus repairs and maintenance are progressing.
- Recruiting efforts continue for bus drivers and substitute bus aides.

b. Building and Grounds Department Report

- Replaced belts in several roof top exhaust fans.
- Repaired window screens in several classrooms.
- Started new office build in the board office.
- Started summer cleaning and waxing at the ES/MS.
- Replaced broken and chipped floor tiles in ES/MS cafeteria.
- Installed new filters in air scrubbers.
- Addressed 16 work orders.
- Replaced bulbs and ballast in several classrooms, offices and hallways.
- Cut grass at both schools.

6. Community Engagement

Mrs. Speirs advised the Board of a request from Mr. Paynter to increase the State Police presence. Board discussed request and support of additional support if available. Board reviewed current SRO presence

a. National Night Out

Ms. Donohue commented they will have tattoos again. Looking for members to participate.

b. September 2022 to April 2023 Road Work

Reviewed the scheduled road project and impact to staff and students as they travel to and from school.

7. Old Business

8. New Business

a. Board Responsibilities for August 2022.

- Review progress of all students a key grade levels in mastering the current education standards and on the performance of student subgroups on state tests
- Approve any additional personnel recommendations for coming school year
- Annual review of student code of conduct
- Annual review of memorandum of agreement and law enforcement operations for alcohol, other drugs, weapons and safety

K. MOTION TO MOVE FROM WORK SESSION INTO REGULAR SESSION

Work session closed 6:30 PM

The motion was made by Board Member Kern and seconded by Board Member Siekierski, and with a unanimous roll call vote, the motion carried.

L. REGULAR SESSION

M. DISCUSSION OF AGENDA ITEMS

1. **MOTION TO APPROVE BOARD OF EDUCATION MEETING MINUTES**

The motion was made by Board Member Kern and seconded by Board Member Donohue, and with a unanimous roll call vote, the motion carried.

- a. June 23, 2022 Work Session/Regular Meeting and Executive Session

([June Regular Minutes.pdf \(Attached\)](#), [June Executive Minutes.pdf \(Attached\)](#))

2. **MOTION TO APPROVE (WITH ROLL CALL) AND ACCEPT THE REGULAR SESSION AGENDA SECTIONS 3 THROUGH 4 AS RECOMMENDED BY THE SUPERINTENDENT AND THE BUSINESS ADMINISTRATOR AND ACTION ITEMS AS DISCUSSED.**

Ms. Sierkieski abstained on item 3A19.

The motion was made by Board Member Miller and seconded by Board Member Donohue, and with a unanimous roll call vote, the motion carried.

3. Finance/Facilities/Transportation

- a. Finance

- (1) Treasury and Secretary Reports for the month of June 2022.

Draft report for June 30 ([BSR-2021-22-JUNE.pdf \(Attached\)](#), [cashSummary-JUNE-2021-22 REvised for Grant amendments.pdf \(Attached\)](#))

- (2) Transfers/transfer report for the month of June 2022.

([Dennis Township School District Monthly Transfer Report 2021-22 June.pdf \(Attached\)](#))

- (3) Bill Lists for the month of June 2022.

([JUNE BILL LIST 1.pdf \(Attached\)](#), [JUNE BILL LIST 2.pdf \(Attached\)](#))

- (4) Bill List for the month July 2022.

([JULY BILL LIST.pdf \(Attached\)](#))

- (5) Accept the 2022-2023 ESEA Grant and approve the grant application

Title I \$237,260

Title ISIA \$18,700

Title II \$27,970

Title IV \$21,415

([Budget Summary ESEA.pdf \(Attached\)](#))

- (6) Approve the Annual School Security Services Agreement KD National Force Security for the 2022-2023 school year for the following rates:

([Dennis Twp Public Schools Agreement for Security Services_encrypted_.pdf \(Attached\)](#))

- (7) Approve an agreement with Cape May County Special Services for the 2022-2023 School year for a Personal Aide

([Dennis Twp Personal Aide Agreement 22-23SY.pdf \(Attached\)](#))

- (8) Approve purchase of Go Math Series Grades K-5 in the amount of \$31,992.80
- (9) Approve a joint transportation agreement with Woodbine and Sea Isle City Board of Education to transport NonPublic students to Bishop McHugh School for the 2022-2023 school year.
Total Route Cost is \$38,430.76 plus 6% Administrative fee of \$2,305.85 for a total of \$40,736.61, 37 students on Route ID 5 for a per student cost of \$1,101.
([BMH 5 2022 \(2\).xlsx \(Attached\)](#), [BMH 5 2022 \(2\).xlsx \(Attached\)](#))
- (10) Accept 2021-2022 Extraordinary Aid allocation of \$92,488
([2021_2022 Extraordinary Aid Allocation.pdf \(Attached\)](#))
- (11) Approve Shared Services Agreement with Cape May County Special Services for a Physical Education Teacher
1 day per week \$14,205 ([Shared PE Teacher.pdf \(Attached\)](#))
- (12) Accept 2021-2022 NonPublic School Transportation Allocation in the amount of \$5,220
([2021_2022 NonPublic Transportation Notice.pdf \(Attached\)](#))
- (13) Accept 2022-2023 Non Public Aid Allocations
- | | |
|------------|----------|
| Technology | \$6,048 |
| Textbooks | \$9,504 |
| Nursing | \$16,128 |
| Security | \$29,520 |
- ([2022_2023 NP Nursing.pdf \(Attached\)](#), [2022_2023 NP Security.pdf \(Attached\)](#), [2022_2023 NP Technology.pdf \(Attached\)](#), [2022_2023NP Textbooks.pdf \(Attached\)](#))
- (14) Approve Teri J. Weeks as the Purchasing Agent and Public Agency Compliance Officer for all matters concerning P.L. 1975 c. 127, N.J.A.C. 17.27, the public contracts law. The following amounts apply:
Maximum \$ 6,600 - Quote Threshold
Maximum \$ 44,000 - Bid Threshold
- (15) Approve a contract with Catapult Learning, LLC to provide the following services for Bishop McHugh Regional Catholic School for the 2022-2023 school year:
- Nursing Services
 - Special Education and Related Services
 - Chapter 192/193 Services
 - Title I Services
- (16) Motion to approve the option for tuition students to purchase transportation to and from school for the 2022-2023 school year.
The student will be picked up and dropped off at an established stop within the district. The parent will reimburse the district \$1,000.00 per year (the maximum allowed by law).
- (17) Approve a joint transportation agreement with Woodbine Board of Education to transport

Woodbine students to Middle Township High School and Cape May County Technical School for the 2022-2023 school year.

Cost to Woodbine: \$1,022.00 per student plus 6% admin fee.

- (18) Approve to amend the Woodbine Shared Services Agreement for a total of 60% or 3 days for Speech language Services from 40% or 2 days per week.

([Woodbine OT_Speech Agreement 22-23amended.docx](#) (Attached))

- (19) Approve an updated tuition contract for one Dennis Township student to attend the Yale

School (Mullica campus) effective July 5, 2022 through June 30, 2023 at a cost of \$334.44 per day (\$70,232.40 total). Student ID#8950778058.

- (20) Accept the G5 Small Rural Grant in the amount of \$4,523

([GAN_S358A222700.1.1.pdf](#) (Attached))

b. Workshops & Travel

Workshops/seminars/conferences and the travel expenses that may occur with attendance.

Ratify:

Attendee	Date	Workshop Name	Location	Reg. Fee
Susan S. Speirs	Tuesday, July 19, 2022	NJLA Feedback Session	NJPSA Monroe Township, NJ	No Charge
Susan S. Speirs Jamie VanArtsdalen	Wednesday, July 27, 2022	School Security and Safety Seminar - Southern Region	Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205	No Charge

Approve:

Attendee	Date	Workshop Name	Location	Reg. Fee
Julie Factor	August 2, 2022	NJAMLE Conference	Jordan Road School Somers Point, NJ	No Charge
Jamie VanArtsdalen	August 8, 2022 to August 11, 2022	Cape Assist Life Space Crisis Intervention	Lower Cape May Regional High School Cape May, NJ	No Charge

4. Personnel/Student Services (Negotiations)

*All new hires are pending until completion of all legal and employment documentation and criminal background check (subject to N.J.S.A. 18A:6-7 to N.J.S.A. 18A:6-7.13).

- a. Approve the following personnel for the 2022-2023 school year (pending receipt of proper required documentation) (see attached Staff Approval List for details)
- Jessica Stewart, from part-time Instructional Aide to full-time Instructional Aide (replacing L. Shapiro), effective September 1, 2022.
 - Kathleen Fansler, from part-time Instructional Aide to full-time Instructional Aide (replacing J. Mullan), effective September 1, 2022.
 - Faith Sorensen, from part-time Instructional Aide to full-time shared Instructional Aide (new position), effective September 1, 2022.
 - Meghan Rohrer, part-time Instructional Aide (new position), effective September 1, 2022.
 - Cynthia Hickey, full-time Instructional Aide (replacing K. Knoll), effective September 1, 2022.
 - Victoria Wolford, part-time Instructional Aide (replacing D. Faulkner), effective September 1, 2022.
 - Corie Funk, part-time Instructional Aide, (new position), effective September 1, 2022.
 - Approve Jennifer Macomber, Bus Driver (replacing C. Robbins), effective July 29, 2022.
 - Jennifer Berger, Bus Aide (replacing C. Thompson), effective September 1, 2022.
 - Approve Bernadette Frazier, Bus Driver, to work up to four (4) hours per day, five (5) days a week in the Transportation Office effective September 1, 2022 to June 30, 2023.
 - Approve Harrison Fandel, from full-time to part-time Instructional Aide, effective September 1, 2022.
 - Amanda Owen, LTR Speech & Language Pathologist, effective September 1, 2022 through February 14, 2023 (long-term replacement for C. Curran).
 - Corie Funk, part-time Instructional Aide, effective September 1, 2022.
 - Shannon Bennett, part-time LTR BSI/Acceleration Teacher (long-term replacement for M. Gandy), effective September 1, 2022 to a date to be determined in November 2022.

(BOE-Staff-Approvals-7_28_2022 FULL LIST REVISED.xlsx (Attached))

- b. Approve the following substitute personnel for the 2022-2023 school year (pending receipt of proper required proper documentation):

Name	Substitute Position	Rate
Melissa Adamson	Substitute Secretary	\$13.00 per hour
Mary Dougherty	Substitute Bus Driver	\$20.00 per hour
Kelsey Frazier	Substitute Secretary	\$13.00 per hour
Donna Konczyk	Substitute Secretary	\$13.00 per hour
Donna Konczyk	Substitute Cafeteria/Playground Aide	\$13.00 per hour
Haunani-Rae Lopez-Cabalo	Substitute Teacher	\$100.00 per day
Amanda Pedano	Substitute Teacher	\$110.00 per day
Beth Pettit	Substitute Bus Driver	\$20.00 per hour

- c. Approve the following field trip(s):

Grade	Date & Time	Location
1, 2, 3, 4, 5,	Monday, August 1, 2022	Stone Harbor Move Theatre

6, 7, 8	9:20 a.m. to 1:00 p.m.	Stone Harbor, NJ
1, 2, 3, 4, 5, 6, 7, 8	Wednesday, August 3, 2022 9:30 a.m. to 12:00 p.m.	Club 18-Miniature Golf Stone Harbor, NJ
6	Monday, May 1, 2023 - Wednesday, May 3, 2023	Camp Mason Hardwick Township, NJ
8	Tuesday, June 6 - Thursday, June 8, 2023	Three-day trip to Manassas, Jamestown and Williamsburg, VA
8	Monday, June 12, 2023 9:30 a.m. to 12:00 p.m.	8th-grade graduation practice at the Dennis Township Recreation Center

- d. Approve the temporary transfer of Maren Gandy, part-time Teacher, to full-time Middle School Math Teacher (LOA coverage for T. DeFelice), effective September 1, 2022 to a date to be determined in November 2022.
- e. Approve the salary of Jamie VanArtsdalen, Principal, for July 1, 2022 to June 30, 2023. Rate: \$114,259.00
- f. Approve the salary of Kate Bobst, Supervisor of Curriculum & Instructional and Special Services, for July 1, 2022 to June 30, 2023. Rate: \$102,750.00
- g. Approve Christina Kelley, Teacher, for up to ten (10) hours at \$36.00 an hour to prepare to present the Preschool Creative Curriculum at a 2022 BOE meeting.
- h. Approve the revised job description for School Nurse.

[\(Job Description School Nurse 7.28.2022.pdf \(Attached\)\)](#)

- i. Approve the 2022 Summer Acceleration staff through August 11, 2022 to attend summer field trips (original approved end date was July 27, 2022).
- j. Approve the following Preschool and Kindergarten Teachers for Popsicle Night on Thursday, September 1, 2022. Rate \$36.00 per hour.
 - Emily Conover
 - Nicole Conti
 - Allison Sokorai
 - Lea Guarino
 - Christina Kelley
 - Danielle Gummel
 - Megan Powell
 - Antoinetta Renteria
 - Macey Kimmins
 - Sarah Mason
 - Stephanie Hill
 - Gina Sakenas
- k. Approve the request for an extended Leave of Absence for Lisa Salimbene, School Secretary, effective July 19, 2022. Anticipated return to work date is September 12, 2022.
- l. Approve the request for an extended Leave of Absence for Scott Schwartz, Maintenance, effective July 12, 2022. Anticipated return to work date is August 15, 2022.
- m. Approve the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service for the 2022-2023 school year.

[\(2022-2023 LEA Plan for Safe Return to In Person Instruction and Continuity of Service.pdf \(Attached\)\)](#)

- n. Approve the Use of Facilities Agreement between Dennis Township School District and the Dennis Township Recreation Department for the 2022 Cross Country Team from September 2022 to November 2022.
([Dennis Township Use of Facilities Agreement for 2022 Cross Country Team.pdf \(Attached\)](#))

- o. Approve the following staff for Curriculum Writing effective July 1, 2022 through June 30, 2023 at \$36.00 per hour:

Position Info	Employee Info
Code: 4001-000-401-061 Description: Curriculum Writing Start Date: 7/1/2022 End Date: 6/30/2023 100% 11-401-100-100-30	Name: Garvey, Alena Guide: Stipend Payment - Hourly Stipend Step: Curriculum Writing FTE: 1.0000 Hourly Wage: \$36.00 Salary: \$36.00 FTE Salary: \$36.00 Total Contractual Salary: \$36.00 *Not to exceed 10 hours

- p. Approve virtual Genesis training (approximately four (4) hours) in August 2022 for the following personnel:
- Courtney Herlihy, School Nurse - Genesis SIS Training (Stipend rate: \$36.00 per hour)
 - Kristen Adolfsen, School Nurse - Genesis SIS Training (Stipend rate: \$36.00 per hour)
 - Vanessa Strunk, School Secretary - Genesis SIS Training (at her regular hourly rate of pay)
 - Bernadette Frazier, Bus Driver - Genesis Transportation Training (at her regular hourly rate of pay)
- q. Regretfully accept the letter of resignation of Karen Knoll, Instructional Aide, effective July 12, 2022.
([Resignation Knoll K.pdf \(Attached\)](#))
- r. Approve Kristen Adolfsen, School Nurse, to complete Rowan University Practicum in School Nursing (minimum of 50 hours) beginning September 1, 2022 and ending on December 16, 2022 with Courtney Herlihy.
([Rowan University Practicum in School Nursing Adolfsen K.pdf \(Attached\)](#))
- s. Approve a tuition contract for a 2nd grade student to attend the Public Schools of Dennis Township for the 2022-2023 school year. Rate: \$3,700.00, or \$4,200.00 should the student require BSI (Basic Skills Instruction).
- t. Approve Julie Factor, Teacher, to attend the NJAMLE conference on Tuesday, August 2, 2022 at \$36.00, not to exceed four (4) hours.
- u. Approve John McGroarty as Certified Educational Facilities Manager, effective July 8, 2022 to July 8, 2025.
- v. Approve the following staff at their corrected hourly rates (advanced to the next step in error for the 2022-2023 school year):

Position Info	Employee Info
Code: 9101-050-221-003 Description: Paraprofessional Start Date: 9/1/2022	Name: Fandel, Harrison Guide: Instructional Aides - Rate Step: 1 FTE: 0.8426 Daily Rate: \$98.44 Hourly Wage: \$16.69

End Date: 6/30/2023 100% 11-213-100-106-70	Salary: \$21,496.72 FTE Salary: \$18,113.14 Total Contractual Salary: \$18,113.14
Code: 9100-040-221-003 Description: Preschool Instructional Aide Start Date: 9/1/2022 End Date: 6/30/2023 100% 11-213-100-106-70	Name: Castillo, Jennifer Guide: Instructional Aides - Rate Step: 2 FTE: 1 Daily Rate: \$118.23 Hourly Wage: \$16.89 Salary: \$21,754.32 FTE Salary: \$21,754.32 Total Contractual Salary: \$21,754.32
Code: 9100-040-221-006 Description: Preschool Instructional Aide Start Date: 9/1/2022 End Date: 6/30/2023 13,813.00\$ 20-218-100-106-30 100% 11-216-100-106-70	Name: Fansler, Kathleen Guide: Instructional Aides - Rate Step: 1 FTE: 1 Daily Rate: \$116.83 Hourly Wage: \$16.69 Salary: \$21,496.72 FTE Salary: \$21,496.72 Total Contractual Salary: \$21,496.72

N. POLICY

(M) = Mandated by law or monitoring standards.

1. Approve the following revised Policies and Regulations:

- a. Policy 7410 Maintenance and Repair (M)
([Policy 7410 Maintenance and Repair \(M\).pdf \(Attached\)](#))
- b. Regulation R 7410 Maintenance and Repair (M)
([Regulation R 7410 Maintenance and Repair \(M\).pdf \(Attached\)](#))
- c. Policy 8420 Emergency and Crisis Situations (M)
([Policy 8420 Emergency and Crisis Situations \(M\).pdf \(Attached\)](#))
- d. Policy 9320 Cooperation with Law Enforcement Agencies (M)
([Policy 9320 Cooperation with Law Enforcement Agencies \(M\).pdf \(Attached\)](#))
- e. Regulation R 9320 Cooperation with Law Enforcement Agencies (M)
([Regulation R 9320 Cooperation with Law Enforcement Agencies \(M\).pdf \(Attached\)](#))

2. Approve the Second Reading and Adoption of the following Policies:

- a. Policy 1648.15 Recordkeeping for Healthcare Settings in School Buildings-Covid-19 (M)
([Policy 1648.15 Recordkeeping for Healthcare Settings in School Buildings-Covid-19 \(M\).pdf \(Attached\)](#))
- b. Policy 2415.50 Dennis Township School District Title I-School Parent and Family Engagement (M)
([Policy 2415.50 Dennis Township School District Title I-School Parent and Family Engagement \(M\).pdf \(Attached\)](#))

O. PUBLIC COMMENT

This meeting will now be open to the public referencing any item of interest. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss or comment on these matters in public. Please limit your comments to three (3) minutes per person and direct all comments to the Board President. (Please wait to be recognized by the board and then state your name and address before speaking.)

Mr. J. Berg, resident, commented that the State police have limited barracks to provide additional staffing to the schools. He provided an overview of the recent bill for Class III officers and County Sheriff involvement.

P. MOTION TO ADJOURN THE MEETING AT 6:36 PM.

The motion was made by Board Member Siekierski and seconded by Board Member Miller, and with a unanimous roll call vote, the motion carried.

Teri J. Weeks
Business Administrator/Board Secretary